



Graduate Assistant Position



Beginning Summer 2024 Masters of Social Work (MSW) Student

Description

Graduate Assistants at Missouri Mentoring Partnership act in the role of a Youth Specialist and are responsible for case management of clients in both the Worksite and Young Parent mentoring programs.

Primary Duties

- Manage caseload in Worksite and Young Parent programs; maintaining regular contact with clients and referral agencies. Assist clients to obtain program and personal goals.
- Facilitate Job Readiness classes, assist with conducting monthly program groups, and attend community awareness events.
- Maintain accurate and timely records of all client activity.
- Apply social work knowledge and theory to working with teen parents and older youth-in-transition.
- Potential Social Work practicum placement.

Qualifications

- Must meet Graduate College Graduate Assistantship eligibility criteria.
- Bachelor's degree is required.
- Must be seeking a Master of Social Work degree from Missouri State University and be enrolled in classes full-time or part-time.
- Preferred experience with case management, social service agencies, and at-risk youth.
- Strong oral and written communication skills, excellent interpersonal skills, organizational skills, and recordkeeping skills are required. Computer literacy required.

Missouri Mentoring Partnership is a state funded prevention intervention program managing two mentoring programs in Greene County. The Worksite program assists youth in gaining job-related skills to obtain and maintain employment with a mentor on the job site. The Young Parent program assists young parents by providing a community mentor, parenting skill building and childcare essentials.

Application Deadline: April 15, 2024

To apply, submit [Graduate Assistantship Application](#), cover letter, resume, and two references letters to:

Timmarie Hamilton, MSW
Program Coordinator
Missouri Mentoring Partnership
THamilton@Missouristate.edu or
Drop off @The Fairbanks
1126 N. Broadway