



# Faculty Research Grant Application



**DYNAMIC FORMS**

Fall 2021



### Applicant Information

Name

M-Number

Appointment \*

Years At MSU \*

Please be sure the information you input for Dean and Department Head is correct as the system will send emails to those named by you in the spaces below.

College *	<input type="text"/>	College Dean First Name *	<input type="text"/>	College Dean Last Name *	<input type="text"/>
		Dean Email *	<input type="text"/>		
Department *	<input type="text"/>	Dept. Head First Name *	<input type="text"/>	Dept. Head Last Name *	<input type="text"/>
		Dept. Head Email *	<input type="text"/>		

### Applicant Eligibility

Have you submitted an application for a Summer Faculty Fellowship this year? \*

Will you be returning to the University in the year following receipt of this award? \*

Have you previously submitted a FRG? \*

- This is my first FRG Application Submission
- I have submitted a FRG Application previously

Have you received previous funding in the past 5 years (FRG, SFF, Sabbatical, Curricular Grants, etc.)? \*

UPLOAD CURRENT VITA \*  No file selected.

Be sure to upload your current Vita

Files over 25 MB will not be accepted




## PROPOSED PROJECT

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Title 

\*

Does this project involve sustainability, as defined by MSU? (Reference <https://www.missouristate.edu/sustainability/>)

\* -- Choose -- 

### Project Summary

*A description of the project in **non-technical** terms, not to exceed 300 words. Please keep in mind in this section, as well as other parts of the proposal, that the committee evaluating the proposal consists of individuals outside the discipline of the investigator. The Faculty Grants Committee includes one representative from each college.*



\*



Expand all boxes prior to submitting.



### Purpose of the Project

(Include the four headings listed below)

- A. A statement of the problem.
- B. Significance of the research or creative work to the academic discipline.
- C. Objectives of the proposal (specifically what is proposed to be achieved if project is funded.)
- D. A brief outline of existing work in the field (including appropriate references) and a description of how the proposal is related to previously published work.



Use headings A through D above as a guide.

Attach References

Browse...

No file selected.

Attach references as requested in "D" above here.

*Files over 25 MB will not be accepted*



### Research Design and Methods

(Include the six headings listed below)

- A. A presentation of procedures in sufficient detail to support the project design.
- B. Method of data collection and procedures proposed for data analysis, if applicable.
- C. Previous experience of the individual related to the proposed project.
- D. A brief description of how the results of the project will be disseminated. For example, *is it likely that the results will qualify for acceptance in a refereed journal or be presented at the regional or national meeting, exhibition or presentation?*
- E. Plans for extending the investigation beyond the immediate project. Keep in mind that the FRG is **only** for one (1) year. The plans to extend the investigation to discuss here are beyond the FRG.
- F. Beginning and ending dates for the project.



Use headings A through F above as a guide.

Research Design and Method attachments

No file selected.

Attach drawings, photos, etc. here.

*Files over 25 MB will not be accepted*



**Other Sources of Funding**

Describe internal or external cost-sharing funds that can be applied to this project, if any. If funds are requested for seed money, discuss future sources of external funding and how the completion of the proposed project will enhance future funding probability.



**Previous MSU Support**

Describe how any previous MSU funding has contributed to your scholarly productivity, including presentations, manuscripts, external grant funding.





## BUDGET (Budget Guidelines for Research Grant Requests)

### Salaries and Benefits

Non-Student	<input type="text"/>
Student	<input type="text"/>
Graduate Assistantship Stipend	<input type="text"/>
Subtotal	<input type="text" value="\$ 0.00"/>

Your budget should be clear and concise. Include descriptions so that the Faculty Grants Committee understands how you intend to spend the funds.

Items not included in your budget may not be purchased with Faculty Research Grant funds without prior approval from the Graduate College.

### Equipment

Purchase	<input type="text"/>
Repair	<input type="text"/>
Subtotal	<input type="text" value="\$ 0.00"/>

### Supplies

(Reagents, disposable lab-ware, postage and other MSU approved supply purchases)

Description	<input type="text"/>	Cost	<input type="text"/>
Description	<input type="text"/>	Cost	<input type="text"/>
Description	<input type="text"/>	Cost	<input type="text"/>
Description	<input type="text"/>	Cost	<input type="text"/>
Description	<input type="text"/>	Cost	<input type="text"/>
Description	<input type="text"/>	Cost	<input type="text"/>
Subtotal			<input type="text" value="\$ 0.00"/>

### Services

(Professional and Non-Professional - computer, library, illustrations, etc.)

Description	<input type="text"/>	Cost	<input type="text"/>
Description	<input type="text"/>	Cost	<input type="text"/>
Description	<input type="text"/>	Cost	<input type="text"/>
Description	<input type="text"/>	Cost	<input type="text"/>
Description	<input type="text"/>	Cost	<input type="text"/>
Description	<input type="text"/>	Cost	<input type="text"/>
Subtotal			<input type="text" value="\$ 0.00"/>



**Travel**

In-State

Out-Of-State

Subtotal

**Other**

Description

Cost

Description

Cost

Description

Cost

Description

Cost

Description

Cost

Description

Cost

Subtotal

**TOTAL AMOUNT REQUESTED**

\*

Applicant Signature

Date

Once you sign, the form will go to your Department Head to review and approve or deny. You will receive an email confirmation that your application has been sent to the Department Head.





You must make a selection from the 'Department Head Decision' pulldown menu

Department Head Decision

\* -- Choose --

Department Head Comments (required)

\*  
Once the Department Head and Dean have approved or denied the application, the applicant will receive an email advising of the status.

\*

\_\_\_\_\_  
Department Head Signature

\_\_\_\_\_  
Date

Dean Decision

\* -- Choose --

Add  
Optional  
Comment

\*

\_\_\_\_\_  
Dean Signature

\_\_\_\_\_  
Date



<b>Faculty Grants Committee Decision</b>	* -- Choose --	Add Optional Comment <input type="checkbox"/>
*  _____		
Committee Chair Signature	Date	

<b>Provost Decision</b>	* -- Choose --	Add Optional Comment <input type="checkbox"/>
*  _____		
Provost Signature	Date	

**IMPORTANT NOTE:** Prior to submitting the form, please make sure to expand all fields you entered text into so that all text is displayed (use the expanding tool in lower right hand corner of text field). Failure to do so will not allow the final PDF version of the form to display all entered text and result in form resubmission.

Save Progress   Submit Form

**From:** [forms@missouristate.edu](mailto:forms@missouristate.edu)  
**To:** [Taylor, Lisa M](#)  
**Subject:** Form submission confirmation  
**Date:** Wednesday, June 9, 2021 8:35:25 AM

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This is an e-mail confirmation of receipt of your Faculty Research Grants Form\_2.0 recently submitted.

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**From:** [forms@missouristate.edu](mailto:forms@missouristate.edu)  
**To:** [Taylor, Lisa M](#)  
**Subject:** Faculty Research Grants Form\_2.0 submitted by Lisa Taylor has been submitted for processing  
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Approval Status from each approver level are below (if all are blank, it has been submitted to Department Head):

Department Head:

Dean:

FRG Committee:

Provost:

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Dean:

FRG Committee:

Provost:

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**To:** [Taylor, Lisa M](#)  
**Subject:** Faculty Research Grants Form\_2.0 submitted by Lisa Taylor has been submitted for processing  
**Date:** Monday, June 14, 2021 2:02:45 PM

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Approval Status from each approver level are below (if all are blank, it has been submitted to Department Head):

Department Head: **Approved**

Dean: **Approved**

FRG Committee: **Approved**

Provost: **Approved**

Please log into Dynamic Forms using the Dynamic Forms Administration link located on MyMissouriState.edu => Work Resources => Admin Banner section to complete the form processing, or the included link in this email.

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Once you receive this notification, you know all have approved your application and you will be receiving a Faculty Research Grant award. The Graduate College will send the official letter or memorandum with the specifics as well as the budget transfer Excel spreadsheet.