

Graduate Assistantships

Department of Special Education – Education for the Deaf and Hard of Hearing (EDHH)

College of Education

Primary Purpose

To assist the EDHH faculty with research, marketing and recruitment, and program assistance and to assist as needed in the Counseling, Leadership, and Special Education department.

Supervision

Will report directly to the EDHH Program Coordinator and SELPS School Director.

GA Duties

- Assisting EDHH faculty research in areas pertaining to and related in the field of Deaf Education
- Assisting the EDHH faculty with duties and projects as assigned
- Assisting with instructional practices, including Brightspace development and grading of projects
- Comprehensive research in all forms of media
- Editing written materials
- Developing and updating marketing and recruitment materials
- Providing program with assistance to faculty
- Assisting with website and social media sites
- Contacting and visiting classes to present on Deaf Education topics and programs
- Other duties as needed

Qualifications

- **Must know and have an understanding about hearing loss and the development of language, social/emotional, and academics in children with hearing loss**
- Excellent oral and written communication skills
- Strong organizational and interpersonal skills
- Basic skill/introduction to statistics used for education or psychology (i.e. basic stats; testing stats; or norm-referenced testing procedures)
- Attention to detail
- Familiarity with library resources
- Ability to work well with students, faculty, and staff
- Meet Missouri State University Graduate College's eligibility requirements
- Ability to take initiative and work both as an individual and as a part of a team
- Professional behavior
- Prefer one-year commitment (varies with programs)
- Marketing skills helpful
- Knowledge of website management and social media skills helpful

Application

Submit a cover letter and resume to Dr. Metcalf at hvmetcalf@missouristate.edu