

**MINUTES OF THE NOVEMBER 2022
MEETING OF THE GRADUATE COUNCIL**

The Graduate Council held its regularly scheduled meeting on Wednesday, November 2, 2022 in PSU 312. Chair Elizabeth King called the meeting to order at 3:32.

Members Present: Drs. Abernathy, Barffour, Beckham, Bledsoe, Cardin, Chen, Choi, Christian, DeBode, Derayati, Finn, Friske, Given, Gouzie, Hass, C. Hoelscher, Horine, Hudson, Hulme, Jamos, Kaatz, Kageyama, King, G. Masterson, J. Masterson, Murray, Onyango, Panzer, Penkalski, Ragan, Rainwater (for S. Hoelscher), Smith, Stanton, Swan, Wang, Ward, Wehrman and Woodard; Ms. Cook, Pippa and Williams; Mr. Sitapara

Members Absent: Drs. Agrawal, Buyrgan, Cornelison, Seay, and Schick; Mr. Moser

Guests: Dr. Rose

Approval of Minutes

A motion was made by Dr. Abernathy and seconded by Dr. DeBode to approve the minutes from the October 2022 meeting. The minutes were unanimously approved.

Committee Reports

Report of the Council Chair – Elizabeth King

Dr. King announced that all of the spring Council meetings would be held via zoom. Noting that Veteran's Day is on November 11, she asked all Veterans and those serving in the military to stand for recognition by the Council.

An ad hoc committee has been established to review the "Grading and Credit Point System" chart (<https://www.missouristate.edu/registrar/catalog/grades.htm>) and create a graduate version with grades and descriptions that are allowed and acceptable for graduate programs. This committee is being chaired by Lloyd Smith and also includes Kerri Swan, Jim Kaatz and Scott Zimmerman.

Report of the Graduate Dean – Julie Masterson

A. Announcements: For a complete listing of announcement and deadlines, see the "Graduate College Update" at <http://graduate.missouristate.edu/facultystaff/Council.htm>.

Report of the Graduate Student Senate – Dhruv Sitapara

Bingo night is on November 11. Food and prizes will be provided. Email reminders will be sent out before the event. GSS is actively recruiting 7 new Senators. Mr. Sitapara asked Council members to please recommend any graduate students who might be interested. The Cabinet will be electing GSS representatives to serve on SGA< SOFAC and Faculty Senate.

Report of the Graduate Faculty Membership Committee – Abdullah Jamos

The following departmental criteria was approved:

Anesthesia

The following faculty were approved for full graduate faculty status:

| | | |
|------------------|------|--------------|
| Giorgia Auteri | BIO | Research |
| Allyson Beary | CSD | Professional |
| Michael Bird | KIN | Research |
| Emily Frazier | GGP | Research |
| John Gentry | DSS | Research |
| Casey Hollibaugh | KIN | Research |
| Courtney Lippe | CEFS | Professional |
| Kati Morgan | ANE | Professional |
| Robert Niezgod | PHSM | Professional |
| Megan Rainville | FRM | Research |
| Hazim Shatnawi | CSC | Research |
| Alaa Sheta | CSC | Research |
| Megan Simino | CEFS | Professional |
| Bonnie Slavych | CSD | Research |
| Julie Steiger | RFT | Professional |
| Keisha Wurgler | RFT | Professional |

The following faculty were approved for probational graduate faculty status:

| | | |
|--------------|-----|--------------|
| Keith McShan | KIN | Research |
| Krista Rose | SWK | Professional |

Report of the Graduate Grievance Committee – Amber Abernathy

No report.

Report of the Graduate Scholarship Committee – Amy Hulme

The committee chose the following people to receive the Distinguished Thesis Award:

Anthony Harris – Mathematics/Physical Science/Engineering. This thesis was sent to MAGS for the regional competition.

Sophia Antonopoulos – Biological/Life Sciences. This thesis will be considered next year for submission to the MAGS competition.

Riley Brown – Humanities. This thesis will be considered next year for submission to the MAGS competition.

The committee is currently reviewing the submission for the Excellence in Teaching award.

Report of the Graduate Screening Committee – Melissa Penkalski

The following Substantive Proposals were approved:

New Program

International Affairs certificate

Program Changes

MPH - delete application deadlines, change required courses, course examination, field experience, retention and readmission requirements

MS, Speech-Language Pathology – change retention requirements, required hours

Program Change, MSW – change admission requirements

New Course

CSD 736 Diversity, Equity and Inclusion in Communication Sciences and Disorders
CSD 743 Pediatric Dysphagia
PLS 630 Nonstate Actors in International Politics

Course Changes

CSD 712 Child Language I – change title, hours and description
CSD 720 Voice Disorders – change title, hours, prerequisite and description
CSD 724 Aphasia – change title, hours, prerequisite and description
CSD 725 Motor Speech Disorders – change hours and prerequisite
CSD 732 Speech and Language Assessment and Treatment for Special Problems – change title, prerequisite and description
CSD 733 Introduction to Augmentative and Alternative Communication – change hours
CSD 741 Dysphagia – change title, hours, prerequisite, periodicity and description
CSD 866 Counseling in Audiology – change title, prerequisite and description

Unfinished Business

None

New Business

Julie Masterson presented the Power Point presentation of “State of Graduate Education at MSU”. She began by introducing all the staff of the Graduate College and recognizing all of those on the Council that support graduate education.

This fall semester we again set a record enrollment with 4,224! This is a huge accomplishment with undergraduate enrollment decreasing. There have been a few programs that have been able to greatly increase their enrollment but this record was only set because of hard work by everyone. The demographics continue to show similar trends from past years. We have 42.5% full time students and 57.5% part time with 62% being female and 60% Missouri residents. International enrollment is up 4% from last year and there are strategies in place to get the international enrollment back up to where it was before years impacted by COVID-19. We continue to make strides in growing the percentage of underrepresented students (15.8%) but we need to continue working. There are initiatives across the University to help with this. The distribution of colleges continues to show COB, COE and MCHHS with the most students. The online presence of graduate education continues to show that nearly 60% of the students are utilizing the online modality.

Graduate Assistantships continue to increase with a FA22 total of 659. With the continued increase, the tuition/fee waiver costs have risen dramatically. It was decided that there needed to be specific allocations of the tuition/fee waiver budget to each cost center. Through a variety of data sources, trends were shown and those allocations were set up. Each Dean has been given the allocation of how many tuition/fee waiver lines they have and they will decide how those are distributed to the various departments/programs in their colleges.

Dr. Masterson continued her presentation by describing how the University is planning for the future. Dr. Zora Mulligan is chairing the Enrollment Steering Committee to focus on returning overall enrollment levels to pre-Covid-19 levels. The decrease in enrollment has had major implications on the budget. Dr. John Jasinski is chairing the Academic Disrupters Steering Committee to focus on continuous agility including program/enrollment, processes/approaches, budget/realignment, inclusive excellence and performance measurement. Dr. Jasinski also convened the Deans Team to immediately focus on how to reduce the budget by 5

million dollars. This amount includes \$3.2 million to reflect the decrease in enrollment and \$1.8 million to invest in areas of promise.

Recent new developments include a change in the hours of mixed credit that are allowed. When the accelerated master's concept was first developed, a University policy was created that capped the number at 12 hours. This is a reasonable number for most of our program that have 30-36 hours. However, a few of our programs have significant more hours and the 12 hour cap was a disadvantage to them. Therefore, the amount of mixed credit hours that are allowed is now 40% of the total program hours. Another new development is a new GA PAF system. The office of Human Resources, Computer Services and the Graduate College have been working on this system for a while. An ad hoc committee on thesis requirements was started this fall and is meeting now. They are reviewing all of the processes and procedures dealing with the Blackboard thesis course and the submission of the thesis. This committee is chaired by Dr. Amanda Brodeur and has been asked to have a report by the end of the spring semester.

The Professional Doctorates continue to be a major focus for MSU. The process of having new doctorate programs approved was made easier with the change in the Carnegie classification in 2019 to show that MSU is in the doctoral/professional universities classification. This classification has also affected the approval process through MDHEWD and HLC for any new doctoral programs that MSU submits. We currently offer 5 doctoral programs (AuD, DPT, DNP, DNAP, DDSS) and will launch 2 new programs in fall 2023 (OTD, PsyD). Two other programs are in the faculty planning stage.

Partnerships continue to be a major focus of the university for recruitment and enrollment. We have international/dual degree partnerships including the MS, Plant Science with China Agricultural University and the MPS program with Ningxia University, Southwest University and the UDABOL program projected to start in March 2023. We have domestic partnerships that allow access to MSU accelerated programs with Central State University which is a HBCU, Evangel University and Westminster University. And we currently have community funded partnership that provide graduate assistantships with Bass Pro, OTC (for TA's), non-profit organizations and athletic training facilities in the area.

Following up on the Inclusive Admissions Committee that was chaired by Dr. Carrisa Hoelscher in 2020-21, the Graduate College Diversity Council has been developed. This council will conduct an audit of Inclusive Admission Inventory use and will launch a communication plan to encourage (and partner with) programs to complete the inventory and adopt 1-2 new strategies for inclusive admissions. This inventory can be used to review, access and define admission processes and policies to add tools to admit more diverse students. The long range plan of the council will be to turn attention to inclusive retention.

Marketing will continue to be a major focus as all programs must strive to increase the size and strength of applicant pools. The Enrollment Management Platform (EMP) is being used to reach out to students from the first point of their inquiry and continuing through the application process to admission. In addition, the Graduate College is partnering with MarComm to focus on the OTD, PsyD and the Criminology and Criminal Justice programs. New tools include the purchase of Intelligent Names, GradSchoolMatch.com and PSQ Inventory. These will allow for many more students to be reached so that we can better showcase our graduate programs.

Dr. Masterson again thanked everyone for all the stellar work in graduate education at MSU. We all need to continue to review and assess where our programs are and keep striving to improve everything from admissions to modality of classes to curriculum and requirements of the programs.

Adjournment

The meeting adjourned at 4.41 p.m.

The next meeting of the Graduate Council will be on December 7 via Zoom.

Elizabeth King, Chairperson

A handwritten signature in cursive script that reads "Elizabeth King". The signature is written in black ink and is positioned below the printed name.