

Missouri State[™]

U N I V E R S I T Y

Paper Application for Graduate Admission

Graduate students are highly encouraged to apply at least 6 to 8 weeks before the start of the semester. Later applications may not be processed in time for that semester.

The application materials required by the Graduate College include (but are not limited to) the Application for Graduate Admission, the application fee, and official transcripts showing grades course work for the bachelor's degree and any graduate-level work. Academic programs may require additional materials be submitted by the student directly to the program. Please see the Graduate College and program admission requirements in the [Graduate Catalog](#) for further information.

Application Deadlines & Fees

Some graduate programs have specific deadlines that must be met in order to be considered for admission; applications received after those deadlines might not be considered. Check program listings in the Graduate Catalog and with your program to see if it has a specific deadline.

Missouri State does adhere to semester deadlines to avoid late fees. It is important to note that, in most cases, you should submit your application well before these deadlines, especially if you want to be considered for a graduate assistantship. The "late fee" deadlines are as follows:

Fall Semester	July 20
Spring Semester	December 20
Summer Term	May 20

A \$35 non-refundable application fee is required of all first-time applicants applying for admission to the Graduate College. Students who have previously paid the graduate application fee do not have to pay the fee again if they have completed at least one graduate class, or have applied within the last year. A \$25 late fee is charged in addition to the application fee to individuals applying for admission after the stipulated "late fee" deadlines.

Use of Social Security Number

Disclosure of your Social Security Number under item 8 is voluntary. If you provide your number, it will NOT appear on your student identification card but it is necessary for several University offices, including financial aid.

Admission Checklist

Students desiring admission into a graduate degree program must take the following steps:

1. Access the Missouri State University Graduate Catalog

- ❑ Review the admission requirements for the Graduate College **and** the program to which you are applying to in the [Graduate Catalog](#).

2. Standardized Test Scores

- ❑ If the program you are applying to requires standardized test scores (e.g. GRE*, GMAT, or MAT), register to take the standardized test required by the program through the appropriate testing agency. More information on standardized test scores can be found in the Graduate Catalog section [Test Requirements](#).
- ❑ After you have taken the standardized test, have an official copy of your test scores sent directly to the Graduate College by the appropriate testing agency.

3. Complete the Application for Graduate Admission

- ❑ We highly encourage you to apply for admission online. By applying online, you will help speed up the processing of your application.
- ❑ This paper application can also be completed and submitted to the Graduate College.
- ❑ If you have questions about the completion of this form, contact the Graduate Admissions office at (417) 836-5331 or GraduateAdmissions@MissouriState.edu.

NOTE: Some programs require applicants to go through another application process first before completing our Application for Graduate Admission with the Graduate College. Please review the [Graduate Catalog](#) to find out if the program you are applying to does this before completing our Application for Graduate Admission.

4. Application fee

- ❑ If you are a first-time degree-seeking graduate student, pay the \$35 non-refundable graduate application fee.
- ❑ Students applying online will be prompted to pay the fee by credit card or electronic check.
- ❑ Students applying by paper application must send a check or money order made out to Missouri State University along with their paper application.
- ❑ Students who have previously paid the fee do not have to do not have to pay the fee again if they have completed at least one graduate class, or have applied within the last year.

NOTE: Your application will not be processed if the graduate application fee has not been paid.

5. Transcripts

- ❑ Submit to the Graduate College one (1) official transcript for each college/university you listed on your graduate application. Missouri State University transcripts do not need to be requested.

NOTE: Transcripts are not considered official unless they are received directly from the institution where the coursework was completed. In addition, students sending transcripts while coursework for a bachelor's degree is in progress will need to send another official copy showing that they have been awarded a bachelor's degree.

6. Additional Materials

- ❑ Check with the program to which you are applying to determine if additional materials such as letters of recommendation, resume, or departmental/program application are required for admission to the program. These materials should be sent directly to the program.

NOTE: The [Graduate Catalog](#) lists the contact information for each program and what additional application materials the program needs from you.

7. Send Graduate Application Materials

- ❑ Please send your Graduate College application materials (e.g., Application for Graduate Admission, application fee, official transcripts, and official standardized test scores) to:

Missouri State University
Graduate College
901 S. National Ave.
Springfield, MO 65897

Remember to send additional application materials required by the program directly to the program to which you are applying.

Revised September 2015

*School Code for GRE is 6665.

Paper Application for Graduate Admission

Please read the instructions and type or print in black or blue ink.

Please review the Graduate College and program admission requirements prior to completing the Application for Graduate Admission [here](#).

NAME

1) **Semester for which you are applying (select one ONLY):** Fall Spring Summer Year: 20_____

2) **Legal Name (As it appears on driver's license or government-issued identification)**

First: _____ Middle: _____ Last: _____

3) **Please list all previous last names which may appear on your academic records (e.g., transcripts and test scores).**

4a) **Have you previously attended Missouri State University?** Yes No

4b) **Have you previously applied to Missouri State University?** Yes No

5) **Have either of your parents earned a bachelor's degree?** Yes No

CURRENT MAILING ADDRESS

6) **Mailing Address**

Street Line 1: _____ Phone: (_____) _____

Street Line 2: _____ Cell Phone: (_____) _____

City: _____ County: _____ State: _____ Zip Code: _____

PERSONAL INFORMATION

7) **Email Address** _____

8) **Social Security Number:** _____ - _____ - _____ (See Instructions.)

9) **Citizenship Status** Citizen or National of the U.S. Not U.S. Citizen or Permanent Resident Permanent Resident

10) **If you answered that your citizenship status is permanent resident, please provide your Alien Registration Number below and include a copy (front and back) of your Permanent Resident Card with this application.**

Alien Registration Number: _____

NOTE: If you are not a U.S. citizen or permanent resident, DO NOT complete this application. Please contact [International Services](mailto:InternationalServices@missouristate.edu) (InternationalServices@missouristate.edu) to complete the international application for graduate admission.

11) **What is your ethnicity? (Your responses to the next two questions are voluntary. They are listed so that we may comply with federal regulations.)**

Hispanic or Latino Not Hispanic or Latino

12) **Select one or more races to indicate what you consider yourself to be.**

- American Indian or Alaskan Native
- Asian
- Black or African American
- Native Hawaiian or Other Pacific Islander
- White or Caucasian

13) **Gender** Male Female

14) **Birth Date** Month (MM) _____ Day (DD): _____ Year (YYYY): _____

15) **Are you a Missouri Resident?** Yes No

a) **If yes, please indicate the number of years you have resided in Missouri and if it is less than one year indicate months (e.g. 10 years OR 9 months).** _____

b) **If you are not a Missouri Resident, what is the state of your legal residence?** _____

PLANNED COURSE OF STUDY

18) In the space below, please indicate your planned course of study exactly as it appears on page 6.

PLANNED COURSE OF STUDY:

19) Are you applying to an accelerated master's program? Yes No If yes, you must apply for the semester after you have received your bachelor's degree on question 1 of this application.

Please refer to the section on Accelerated Masters Admission in the [Graduate Catalog](#).

NOTE: Not all programs offer an accelerated option. These are primarily for currently enrolled Missouri State University undergraduate students. Evangel University, Drury University, and Southwest Baptist University (SBU) have entered into agreements with Missouri State University that provide for currently enrolled undergraduate students at those institutions to participate in Accelerated Masters programs at Missouri State University. The SBU arrangement is limited to the Accelerated Master of Accountancy program.

20) Are you a currently enrolled Missouri State University graduate student applying to an additional graduate program?

Yes No

21) Are you a currently enrolled Missouri State University graduate student applying to change your current graduate program?

Yes No

22) So we can serve you most efficiently, please choose one option below that best describes how you prefer to take your classes.

- 1. During the day, on-campus
- 2. During the evening, on-campus
- 3. Online
- 4. Combination of day, evening and online.
- 5. Combination of evening and online.

Previous Colleges

23) Please list all colleges where you have been or are currently enrolled, including Missouri State University, even if you did not complete a full term or receive a grade report. If more than six colleges have been attended, please list additional colleges on a separate sheet of paper and attach it to this form. **NOTE: Failure to list all colleges is considered falsification of records and may result in denial or subsequent dismissal.**

College Name	City, State	Dates Attended (MM/YYYY)	Degree Earned (if any)
Hometown University EXAMPLE	Any City, Any State	08/2007 to 05/2010	B.A.

RECENT MILITARY STATUS

24) So we can serve you most efficiently, please select the option below that best describes your most recent military status:

- 1. Active Duty
- 2. Reservist
- 3. National Guard
- 4. Veteran
- 5. Military Dependent
- 6. Not affiliated with the military
- 7. Prefer not to respond

BRANCH OF SERVICE

25) If you are or were affiliated with the military please select the option that best describes your most recent branch of service

- 1. Air Force
- 2. Army
- 3. Coast Guard
- 4. Marine Corps
- 5. Navy
- 6. Not affiliated with the military
- 7. Prefer not to respond

ADDITIONAL INFORMATION

26) Tell us how you learned about Missouri State University's Graduate College programs (e.g., friends, website, radio ad, professor, etc.) in the space below.

27) Have you ever been convicted of or pled guilty or no contest to a crime other than a traffic offense, are any criminal charges pending against you, or have you been dismissed or suspended from another college or university for disciplinary reasons? Yes No

If you answered **yes** to the previous question, please provide an explanation in the answer box below. If you were convicted of, pled guilty or no contest to, or are currently charged with a crime, such explanation should include the offense, the approximate date of the charge, the sentence received, and the name and location of the court. If you were dismissed or suspended from another college or university, such explanation should include the name and location of the institution, the discipline administered, and the conduct for which you were disciplined. (The answer can be up to 2000 characters in length.)

If you answered **“no”** to the previous question, please type N/A in the answer box below.

28) I certify that the information I have provided on this application is accurate. I understand that falsifying information or failure to supply all required transcripts could result in admission denial or suspension from the University with loss of fees.

Signature: _____ Date: _____

REMEMBER to enclose the \$35 application fee (if required). Please make your check or money order out to Missouri State University. Be sure to include your full name and birthdate on the check or money order. Mail your application fee and Application for Graduate Admission to:

Missouri State University
Graduate College
901 S. National Ave.
Springfield, MO 65897

Graduate Degree Programs and Graduate Certificates

Listed below are the graduate programs available at Missouri State University. For the most up-to-date list of graduate programs, please visit the Graduate College's website (<http://graduate.missouristate.edu/>).

Master's Programs

Accountancy (MAcc) Agriculture (MS)
 Applied Anthropology (MS)
 Applied Behavior Analysis (MS)
 Applied Second Language Acquisition (MASLA)
 Athletic Training (MS)
 Biology (MS)
 Business Administration (MBA)
 Cell and Molecular Biology (MS)
 Chemistry (MS)
 Communication Sciences and Disorders (MS)*
 Education of the Deaf/Hard of Hearing
 Speech-Language Pathology - Use CSDCAS app.
 Communication (MA)
 Computer Information Systems (MS)
 Counseling (MS)*
 Mental Health
 Elementary
 Secondary
 Criminology & Criminal Justice (MS)
 Defense and Strategic Studies/General (MS)
 Early Childhood and Family Development (MS)
 Educational Administration (MSEd)*
 Elementary Principal
 Secondary Principal
 Educational Technology (MSEd)
 English (MA)
 Elementary Education (MSEd)
 Geospatial Sciences in Geography and Geology (MS)*
 Geology
 Physical Geography
 Human Geography and/or Planning
 Global Studies (MGS)
 Graduate Undecided (GRUC-NODG)
 Health Administration (MHA)
 Health Promotion and Wellness Management (MS)
 History (MA)
 Literacy (MSEd)
 Materials Science (MS)
 Mathematics (MS)
 Music (MM)
 Natural and Applied Science (MNAS)*
 Agriculture
 Biology
 Chemistry
 Computer Science
 Geography, Geology, and Planning
 Mathematics
 Physics, Astronomy, and Materials Science
 Nursing (MSN)
NOTE: Students will apply to a Nursing (MSN) specialization through the Nursing Department after they have been admitted to the MSN program.
 Nurse Educator
 Occupational Therapy (MOT) - Use OTCAS app.
 Physician Assistant Studies (MS) - Use CASPA app.
 Plant Science (MS)*
 Agriculture
 Biology
 Chemistry
Professional Studies (MPS)*
 Applied Communication
 Criminal Justice
 Environmental Management
 Homeland Security
 Individualized Option
 Producing and Screenwriting
 Sports Management
Project Management (MS)
Psychology (MS)*
 Clinical
 Experimental
 Industrial/Organizational
 Public Administration (MPA)
 Public Health (MPH)
 Religious Studies (MA)

Secondary Education (MSED)*

Agriculture
 Art
 Biology
 Chemistry
 Earth Science
 English
 Family & Consumer Sciences
 Geography
 History
 Mathematics
 Music
 Natural Science
 Physical Education
 Physics
 Social Science
 Speech/Theatre
Social Work (MSW)
Special Education (MSEd)*
 Alternative Certification (SEACT)
 Autism Spectrum Disorders
 Orientation and Mobility
 Blindness & Low Vision
 Student Affairs in Higher Education (MS)
 Teaching (MAT)
 Teaching and Learning (MA)
 Theatre (MA)
 Writing (MA)

Specialist Programs

Counseling and Assessment (EdS)
 Educational Administration (EdS)
 Elementary Principal
 Secondary Principal
 Superintendent
 Teacher Leadership (EdS)

Doctoral Programs

Audiology (AuD) - Use CSDCAS app.
 Nurse Anesthesia Practice (DNAP)
 BS to DNAP - starting only in summer
 MS to DNAP - starts any semester
 Nursing Practice (DNP)
 BSN to DNP
 Post Masters
 Physical Therapy (DPT) - Use PTCAS app.
 Educational Leadership (EdD)

NOTE: This is a cooperative program with University of Missouri-Columbia (MU) and applicants must apply directly to MU. Interested applicants should contact Cynthia MacGregor at (417) 836-6046 or visit the [program's website](#) for more information.

Graduate Certificate Programs

Administrative Studies (GRCT)
 Autism Spectrum Disorders (GRCT)
 Community Corrections (GRCT)
 Conflict and Dispute Resolution (GRCT)
 Conservation Education (GRCT)
 Countering Weapons of Mass Destruction (GRCT)
 Cybersecurity (GRCT)
 Defense and Strategic Studies (GRCT)
 Dietetic Internship (GRCT)
 Education of the Deaf and Hard of Hearing (GRCT)
 Education of the Gifted and Talented Students (GRCT)
 Educational Technology (GRCT)
 Elementary Curriculum and Instruction (GRCT)
 Elementary Mathematics Specialist (GRCT)
 Entrepreneurship (GRCT)
 Environmental Monitoring and Sampling (GRCT)
 Finance (GRCT)
 Financial Analysis (GRCT)
 Forensic Accounting (GRCT)
 Forensic Child Psychology (GRCT)
 Geospatial Information Science (GRCT)

History for Teachers (GRCT)
 Homeland Security and Defense (GRCT)
 Hospitality Administration (GRCT)
 Individualized Studies (GRCT)
 International Business (GRCT)
 Leadership (GRCT)
 Literacy (GRCT)
 Management (GRCT)
 Marketing (GRCT)
 Orientation and Mobility (GRCT)
 Ozark Studies (GRCT)
 Post-Master's Nurse Educator (GRCT)
 Project Management (GRCT)
 Public Health Administration (GRCT)
 Public Health and Homeland Security (GRCT)
 Public Health Core (GRCT)
 Public Management (GRCT)
 Religious Studies for the Professions (GRCT)
 Screenwriting for Television and Film (GRCT)
 Sports Management (GRCT)
 Statistics and Research Design (GRCT)
 Tax Accounting (GRCT)
 Teaching and Learning (GRCT)
 Teaching English to Speakers of Other Languages (TESOL GRCT)
 Teaching Leadership (GRCT)

Accelerated Master's Programs

NOTE: For currently enrolled Missouri State University undergraduate students only. Also, Missouri State University, Evangel University, and Southwest Baptist University (SBU) have entered into agreements that provide for currently enrolled undergraduate students at Evangel, or SBU to participate in Accelerated Masters programs at Missouri State University. The SBU arrangement is limited to the Accelerated Master of Accountancy program.

Accountancy Accelerated (MAcc)
 Applied Anthropology Accelerated (MS)
 Biology Accelerated (MS)
 Business Administration Accelerated (MBA)
 Cell and Molecular Biology Accelerated (MS)
 Chemistry Accelerated (MS)
 Communication Accelerated (MA)
 Communication Sciences and Disorders Accelerated (MS)*
 Education of Deaf and Hard of Hearing
 Criminology & Criminal Justice Accelerated (MS)
 Early Childhood and Family Development Accelerated (MS)
 Elementary Education Accelerated (MSEd)
 Geospatial Sciences in Geography and Geology Accelerated (MS)*
 Geology
 Physical Geography
 Human Geography and/or Planning
 Global Studies Accelerated (MGS)
 Health Administration Accelerated (MHA)
 Health Promotion & Wellness Management Accelerated (MS)
 History Accelerated (MA)
 Literacy Accelerated (MSEd)
 Materials Science Accelerated (MS)
 Mathematics Accelerated (MS)
 Natural and Applied Science Accelerated (MNAS)*
 Nursing Accelerated (MSN)*
 Nurse Educator
 Plant Science Accelerated (MS)*
 Agriculture
 Biology
 Chemistry
 Project Management Accelerated (MS)
 Public Administration Accelerated (MS)
 Public Health Accelerated (MPH)
 Religious Studies Accelerated (MA)
 Secondary Education Accelerated (MSEd)*
 English
 History
 Mathematics
 Special Education Accelerated (MSEd)*
 Autism Spectrum Disorders
 Writing-Technical & Professional Writing Track Accelerated

*** A specialization area must be selected.**

You must indicated both the degree and specialization area on question 18 of the Application for Graduate Admission.

EXAMPLE: Psychology (MS), Clinical.

